

ADDRESS OF ORGANIZATION

CLIP ART OR NAME OF ORGANIZATION

DATE

«Title» «First_Name» Last_Name»
«Company_Name»
«Address_Line_1» «Address_Line_2»
«City»«State»«ZIP_Code»

Dear «Title» «First_Name»,

Veterans Day is fast approaching and we are looking forward to our annual Veterans Day Celebration program to be held on **DAY, DATE**. Our program continues to grow larger each year, and we hope you will be able to join **HOST ORGANIZATION** and your fellow veterans as we remember those who have given their time in serve to our nation as Airman, Sailors, Marines, Soldiers and Merchant Marines, while also taking the time to teach our students the value of patriotism.

We believe it is vital that our youth learn about American holidays in the context of patriotism, rather than social or sales events. **PROVIDE YOUR SCHEDULE OF EVENTS** to set up and welcome guests. Our remembrance program will begin at 10:45am with the raising of our American flag.

We would be honored if you could join us as both our guests and as a part of our patriotic history. I have included a schedule of events for your convenience. Please note that a luncheon will follow our celebrations, as well as coffee and donuts in the morning. Thank you in advance for the consideration you will give this invitation; we look forward to having you join us in November.

Sincerely,

NAME OF PRINCIPAL OR
CHAIRMAN
HOST ORGANIZATION