

*CONTACT INFORMATION OF  
HOST ORGANIZATION*

**St. Mary Catholic School—  
Archdiocese of  
Philadelphia**

DATE

INSIDE ADDRESS

Dear **NAME**,

Another school year is almost completed and we are making preparations for our annual Memorial Day Remembrance program to be held **DATE OF EVENT**. We are grateful to be able to make this a tradition in which our students can learn to honor the brave men and women who have gone before us, marking a path to freedom for our country and for so many citizens in countries throughout the world.

We believe it is vital that our youth learn about American holidays in the context of patriotism, rather than social or sales events. This year our ceremony will begin at **TIME** with the raising of our American flag. There will be **LIST DETAILS** (e.g. Memorial Mass at 9:00am in our parish church) followed by a brief intermission to set up and welcome guests, which will run approximately thirty minutes.

We would be honored if you could join us and be a part of educating our students by your presence. I have included a schedule of events for your convenience. Please note that a luncheon will follow our memorial, as well as coffee and donuts in the morning. Thank you in advance for the consideration you will give this invitation; we look forward to having you join us in May.

(See schedule, attached)

Yours in the peace of Christ,

*Chairman of event*  
St. Mary Catholic School